



SCHEDULE OF FEES

Effective 1 January to 31 December 2021

General

The amount of fees, bond and the dates of payment may be subject to alteration at any time. However, it is the policy of MEEC to keep increases in fees to a minimum.

Administration Fee - \$150

A \$150 **non-refundable administration fee** is payable in respect of **each child and each enrolment** (Early Starter and Pre-School) and must accompany an application for enrolment.

The fee does not confirm a place in the Early Starter or Pre-School programs **but places you on the waiting list. There are no circumstances under which the administration fee will be refunded.**

Commencement Bond per Child

- \$855: Early Starter Two Day Programme
- \$1,250: Early Starter Three Day Programme
- \$1,575: Sessional
- \$2,240: Cycle 1

The bond is to accompany written acceptance of the offer of a place in the Early Starter, Sessional or Cycle 1 Programs. This bond is held for the duration of a child's enrolment.

Note that fees are adjusted annually and has typically increased between 1 – 8% year on year.

Fee Structure Program Fees

Early Starter – Two Day Program	\$855 per term/\$3,420 per year
Early Starter – Three Day Program	\$1,250 per term/\$5,000 per year
Preschool – Sessional	\$1,575 per term/\$6,300 per year
Preschool – Cycle	\$2,240 per term/\$8,960 per year

Tuition fees are conditional upon there being no significant reduction in funding by the State Government.

Note that fees are adjusted annually and has typically increased between 1 – 8% year on year.

Tuition fees will not be reduced by reason of non-attendance for any cause.

If a position is offered to a child who, due to their age, cannot start at the beginning of Term 1 but before Week 6 of Term 1, the full Term 1 fee will be payable.



If a position is offered to a child who, due to their age, cannot start until the commencement of Term 2, half the Term 1 fee plus the full Term 2 fee will be payable (i.e. If the child starts any time from Week 6 of Term 1 to the 30th of April, half term 1 fee, plus full term 2 fee will be payable).

If a child is enrolled after the start of the preschool year, the first pro-rata payment of fees must be received before or on the day the child commences at the centre.

If a grant is not obtained from the Department of Education and Training for any 4 year old or older child, then the parent may be required to pay an additional fee, equal to the normal four year old per capita grant.

Please refer to the Enrolment Terms and Conditions on our website at <https://donvalemec.org/cms/wp-content/uploads/2018/02/Enrol-Termcond-2017PDF.pdf> before enrolling your child.

Payment of Fees

Fee invoices are issued at the end of each preceding term and are payable by:

- First Term: First day of Term 1
- Second Term: First day of Term 2
- Third Term: First day of Term 3
- Fourth Term: First day of Term 4

Late Payment of Fees

A late payment fee will apply if fees are not received at the start of the 2nd week of the term. The late payment fee will be \$50.00 for every week or part thereof that the fees remain unpaid after these 7 days of grace. After the fourth week of term, the Centre Manager, in consultation with the committee, may decide to exclude your child if the fees are still unpaid.

Levies included in the fee price

Property Maintenance Fee

To cover the cost of repairing the premises, small repairs, garden maintenance, window cleaning and daily cleaning of the interiors of the buildings.

Excursions/Entertainment

Term fees cover the cost of children's attendance at excursions and incursions up to \$13.50 per child. Where group excursion costs exceed this allowance, parents will be asked to contribute the difference. For certain excursions where transport is planned there will be an extra charge to the parents, which is not covered by the fees either.

MAF Membership

This is a fee for the Montessori Australia Foundation.



Membership of the Montessori Early Education Centre

One parent or guardian becomes a registered member of MEEC upon acceptance of our Terms and Conditions. The cost of membership is presently \$10.00 per person per year (included in fees) but is subject to alteration without notice. A position for the child is only available whilst a parent/guardian of the child remains a member. A membership carries with it certain rights to receive notices, attend meetings, abide by all the MEEC policies and to vote at Annual and/or Extraordinary General Meetings. As a member of MEEC you must notify the Administrator of any change of address as soon as possible.

Levies not included in the fee price

Fundraising Fee

There is a \$150 charge per family per year which you can redeem if you attend one working bee and one parent information. If you do not attend both the fee will be on the last term invoice. If the fee remains unpaid it will be deducted from your bond.

Building Fund Fee

There is an option \$25 fee per family in term 1 and term 3. This will appear as an optional line item on the invoice and is for maintenance of buildings and fixtures and capital improvements. Should you choose to pay it, the fee is tax deductible on your personal tax return.

School Photos

School photos are done by external parties and are completely optional. Fees are paid directly to the supplier.