

## Professional Development Policy

The Montessori Early Education Centre acknowledges the importance of Professional Development and that teachers where possible will be supported to attend Professional Development conferences.

Staff members will be required to apply to the principal requesting an opportunity to attend a Professional Development course.

The staff member must complete a written report once they have attended a Professional Development course and hand it to the principal.

### Montessori Diplomas

The Montessori Early Education Centre acknowledges the importance of having qualified Montessori staff at our centre and where possible to support staff members who want to complete a diploma.

The Montessori Early Education Centre acknowledges the importance of having qualified staff who have diplomas from different training organizations.

For staff members who have already started and paid for a Montessori Diploma course, to be given \$1000 per year up to a maximum of \$6000? towards the cost of the diploma.

For new staff members to be given up to \$6000? over 2 years to go towards the cost of a diploma.

Staff members will not be paid whilst they complete observation rounds during the completion of their diploma.

The staff member will be paid their normal hourly rate up to 4 hours per week? if they are required to attend the Montessori course during normal working hours.

At any one time there will only be 1 staff member allowed to study for a diploma if they are required to attend the Montessori course during normal working hours.